

Syllabus
PSYC 2103
Human Growth and Development
Spring 2013

<u>Instructor:</u>	John F. Roop, MA, LPC
<u>Classroom:</u>	Young 216 8 – 9:15 a.m. TTH
<u>Office:</u>	Barnes 209
<u>Office hours:</u>	MW 10 – 11 a.m. 12 – 1 p.m. F 12 – 2 p.m. Other times available by appointment
<u>E-mail:</u>	jfroop@northgeorgia.edu (<u>The best way to reach me</u>)
<u>Web Site:</u>	www.psyacdweeb.weebly.com
<u>Required Text:</u>	Sigelman, C. & Rider, E. (2009), <i>Life-span human development</i> (7 th ed.), Canada; Thompson Wadsworth

Recommend loose-leaf 7th edition due to cost. Can also use 6th edition if available but there have been some changes in information and format between the two editions.

Welcome to PSYC 2103!

PSYC 2103 is an introductory course examining human development across the lifespan. From conception to death, we will look at the normal patterns of physical, social and cognitive development.

This course is a seminar / lecture course. This means that the information that you acquire will be through class activities and participation, and your own efforts through reading the text book. Your input into the class is essential in making this course an enjoyable experience for each of us so your questions and insights will be a big part of our experience together.

Class time will include lectures, discussions, videos, experiential activities, and anything else that might be appropriate to help reach our objectives. The information discussed will include topics from your book and other supplemental material to hopefully help a fuller understanding of lifespan development. I will post the power points used in class on the PSYC DWEEB web site. We will be discussing topics not on the power points as well. All class material may potentially be covered on tests so if you must miss a class you will need to obtain the notes for that class from a classmate.

Through the course of the semester you will have the opportunity to demonstrate your growing understanding of the areas discussed through class participation, various assignments and presentations, and of course, tests.

General Outcomes for the course include the following:

- To acquire a general understanding of Human Growth and Development physically, cognitively, and psycho-socially throughout the lifespan.
- To explore current research and issues in the field of Human Growth and Development
- To have the opportunity to apply this understanding individually and in relation to others.

Attendance:

Your presence is what makes class a good experience for all of us and is also an expected part of your final grade. Attendance will be taken daily. If you come into class after attendance is taken, it is your responsibility to see me immediately after class to be sure that you have been counted present. Please do not assume that I noticed your arrival and changed you from absent to present. E-mails stating you were present will not be accepted in lieu of you personally seeing me after class. Perpetual tardiness or leaving early may also result in accruing absence(s).

Any student having more than 5 unexcused absences during the semester will result in being dropped from the class. If this occurs after March 4th, the last day to drop a class with a W, you will receive a WF for the class regardless of your current grade. Absences may be considered excused at my discretion with appropriate documentation from doctors, court appearances, work, etc. No absence will be excused without proper documentation. It is your responsibility to provide this documentation to me in a timely manner, preferably when you return to class.

Tests and assignments:

Tests dates are listed on this syllabus. If changes are made in the dates you will be informed in class and by e-mail. I do not give makeup tests unless appropriate documentation of illness or other incident (court, doctor's excuse, etc.) is presented. It is your responsibility to provide me with the above and to make arrangements with me for the makeup test. Makeup tests will be paper and pencil tests and must be made up within one week of the original test date unless you have contacted me and have a documented reason you are unable to make it up within that time frame.

All assignments are due the first 10 minutes of class. Assignments e-mailed must be e-mailed no later than 10 minutes after the beginning of class. If e-mailing assignments, please send it to my North Georgia address listed at the beginning of this syllabus not through D2L. You should also keep a record of it being sent just in case of an e-mail glitch. Late assignments will receive a 50% point deduction. No assignments will be accepted more than one class period after the original due date. The ONLY exception to this is if the assignment is accompanied by appropriate documentation of illness or other extenuating event (work, accident, etc.) Assignments can be turned in early.

I will list your daily attendance information in your D2L grade book along with your grades for assignments and tests. Please check these regularly

Honesty:

Over the past several years there have been many reports about the increase in cheating and plagiarism among American college students. The excuse that has been given for this is that students are more stressed than in the past. Honesty and integrity are among the most important personality characteristics one can possess, especially when stressed. All students are required to adhere to the NGCSU Honor Code. There are no exceptions to this policy, including claims of ignorance.

NGCSU Honor Code: "On my honor, I will not lie, cheat, steal, **plagiarize**, evade the truth or tolerate those who do."

Suspected violations of the Academic Integrity policy should be referred by students to the instructor. If you are aware of a violation, please inform me by e-mail, note, etc. Your name will be kept in confidence. If the instructor concludes that a violation of the Academic Integrity policy has occurred, the instructor will either (1) penalize the student and file an incident report with the Academic Integrity Council or (2) refer the matter directly to the Academic Integrity Council. If the instructor files an incident report, the instructor will review the completed report with the student and will request that the student sign the report as an indication that the student is aware of the contents of the report.

If caught cheating or plagiarizing in this class you will receive a 0 for that assignment or test for the first offense. If a second offense occurs you will automatically fail the course with an F. Falsification of attendance sheets will also result in an incident report and an F for the class for the individuals involved.

Personal Responsibility:

I am committed to helping you be successful in any way that I can, but it is your responsibility to keep up with your assignments, etc, in order for you to be successful. It is also your responsibility to talk to me about absences, problems you are encountering in class, etc. If you will do this I will help in any way that I can. **Please do not wait until the end of the semester to do this.** If you do, my ability to help may be much more limited. Students who are averaging a D or below early in the semester are encouraged to make an appointment with me to discuss any difficulties they may be experiencing. Those students may also be referred to the NGCSU Student Success Program.

Student Success Program

The Student Success program is an essential part of North Georgia's commitment to your success. The program supports students as they develop the skills, knowledge, and behaviors that lead to academic and life success. Advisors assist by informing students of, and connecting them to, appropriate campus resources. The program is designed for students who have earned 0-60 credit hours (i.e., freshmen and sophomores).

Instructors may, and are encouraged to, refer students to the program at the first sign(s) of difficulty so that students have the opportunity early in a semester to receive the assistance they need to succeed. Also, at mid term, students not receiving passing grades in select core courses (ENGL1101 or 1102; MATH1101, 1111, or 1113; or HIST1112) will be referred to a Student Success advisor.

Other situations that may warrant a referral include, but are not limited to, the following:

- missing several class meetings during the first month of the semester
- repeated attempts to submit assigned work late
- inappropriate behavior in class which can include sleeping, talking continuously with peers, etc.
- Etc.

Students who are referred to the program are contacted via NGCSU email and, therefore, must check their NGCSU email regularly. Students should contact their assigned team advisor within three days of receiving notification. The team advisor to whom students are assigned will be included in the notification. The student and advisor then meet to develop a plan for success. Copies of referrals and Student Success Plans will be sent to the student's academic advisor, as well.

Students are also welcome to make appointments with a Student Success advisor by self-referral.

Tutoring:

North Georgia offers free tutoring services to enrolled students. Students seeking help are encouraged to visit Ms. Lach in the Learning Support office, 269 Stewart Hall. Peer tutors--students with high GPA or by recommendation from faculty--are hired through her office and paired with students seeking help in particular subjects. The Corps of Cadets also has tutoring sessions in Math, History 1112, Spanish, and English in the Military Leadership Center during week nights. Cadets who wish to participate in these sessions should ask their company Academic NCO for information.

You will also find a list of online resources to help with studying and other study tips on PSYC DWEEB under the Study Tips tab,

NGCSU e-mail:

There are times that I may have the need to communicate with the entire class by e-mail. When I do this I will use the e-mail address that is given me as part of the summary class list available to me on Banner. For most of you this means that the e-mail will go to your NGCSU e-mail. Preferring another e-mail address does not relieve you of the responsibility of any information on your NGCSU e-mail. You will either need to check it daily or have it forwarded to your preferred e-mail account. The same is true for when you leave campus. Not having e-mail at home does not relieve you of the responsibility to check your NGCSU e-mail. You will need to make arrangements through another source to keep abreast of information generated in your NGCSU account.

Class decorum:

We unfortunately live in a world where personal entitlement is the norm and respect for others is decreasing. As adults, it is my hope that you will choose to go against the status quo and choose to learn respect for yourself and others. Private conversations, texting in class, misuse of computers, continuously being late, etc. is rude, disrespectful, and disruptive to the entire class so please do not engage in these activities.

You may use your computer or tablet to take notes during class. Computers and tablets can easily be a distraction with the urge to check your e-mail, watch YouTube, change your Facebook status ("yawning in Roop's class again"), and can also be a distraction to others, so I encourage you to consider if and how you use them. If it becomes apparent that computers being allowed in class are becoming too much a distraction, I reserve the right to ban computer use in class.

Cell phones can also be an unnecessary distraction. Phones are to be turned on vibrate or turned off and put away at all times. Texting during class is discouraged as I have found that compulsive 'texters' (as well as those who misuse their computers) tend to not do as well in class as those who have more self control. Anyone who appears to be texting or using their phone during tests will have their tests taken and will be given a zero for the test. A second infraction of this rule will result in receiving an F for the course. If you have a situation that may require you to take a phone call during class, please let me know ahead of time and step out of class when you take it.

Most of the rooms on campus forbid drinks and food. If you need to bring bottled water, soft drinks, or snacks please do but we will operate under the "Your mother doesn't work here so clean up after yourself" rule. If this is abused we will abide by the signs on the door prohibiting food or drink.

Accommodations for disabilities:

This university is committed to equal access to its programs, services, and activities, and welcomes otherwise qualified students with disabilities. Students who require accommodations and services must register with Disability Services and submit supporting documentation. Disability Services provides accommodation memos for eligible students to give to their instructors. Students are responsible for making arrangements with instructors, and must give reasonable prior notice of the need for accommodation.

Contact Information for Disability Services:

* Gainesville Campus: Carolyn Swindle, Assistant Director, cswindle@gsc.edu, Dunlap-Mathis Building, Room

107, [678-717-3855](tel:678-717-3855)

* Dahlonega Campus: Thomas McCoy, Assistant Director, tmmc_coy@northgeorgia.edu, Stewart Student Success Center, Room 313, [706-867-2782](tel:706-867-2782).

* Oconee Campus: Erin Williams, Assistant Director, ewilliams@gsc.edu, Administration Building, Room 112, [706-310-6202](tel:706-310-6202)

* Cumming Instructional Site: Nicola Dovey, Director ndovey@gsc.edu, or Beth Bellamy, Test Facilitator, bellamy@gsc.edu, [678-717-3855](tel:678-717-3855).

(For on-site assistance, email Jason Pruitt, Assistant Director of UC 400 at jpruitt@northgeorgia.edu.)

Assignments and Grading:

- There will be 3 tests and a final (which is not comprehensive) during the course of this semester, the dates of which are listed on this syllabus. Each test will be worth up to 100 points toward your final grade. You will be tested on the reading material in your book and the material from class lectures and activities. Tests will be taken online on VISTA during the normal class time (opens at 8 a.m. and closes at 9:15 a.m.) on the day scheduled.

Your textbook is very important resource to your understanding of the process of human development and includes a companion website with study helps and practice tests. **I strongly recommend that you check out this site to help prepare for tests and to enhance your understanding of our subject.** Even though it is based on the previous edition of the text (6th), it still is a valuable resource. Below is the link and instructions on how to access the information:

http://www.wadsworth.com/cgi-wadsworth/course_products_wp.pl?fid=M20b&product_isbn_issn=9780495553403&discipline_number=10&token=

- choose the chapter that you want and go to then the section that you want (tutorial quiz for example)

- An important aspect of human development is the acceptance and understanding of who you are as an individual. A big part of who you are today and will be tomorrow is your family. During this semester, you will research and develop a genogram covering four generations of the maternal and paternal sides of your family and show at least 10 patterns of characteristics in your family. You will also write a brief paper discussing the patterns discovered in your research, and whether these patterns are the result of “nature or nurture”.

Your genogram project will account for up to 200 points of your final grade. Complete information about the genogram project can be found on PSYC DWEEB and will be discussed extensively in class following drop/add.

- During the semester you will participate in several exercises that will be turned in as part of your overall grade. These may include surveys, experiments, demonstrations, quizzes, response or summary papers, APA practice assignments, etc. They may occur during class or may be assigned during class to be turned in on line or in the next class. These will not be announced in advance. If you are absent on the day the activity is assigned, you may make up the assignment for ½ the credit (unless it is an excused absence as discussed under the attendance section of this syllabus. There will be approximately 12 assignments worth up to 15 points each for a total of up to 180 points. Assignments will be listed under the assignment section of the PSYC 2103 tab on PSYC DWEEB when they have been given so please check this section if you are absent.
- In order to help assimilate and apply the information that we will be discussing, you will participate in a supplemental experiential project that will require observation of two different age groups after which you will write a brief paper comparing and contrasting the two age groups physically cognitively, and socially. The age groups must be separate enough to compare but not so different that a comparison would not be valid. For example, comparing 1st graders to 5th graders, or middle schoolers to high schoolers are valid comparisons. Comparing 1st graders to high schoolers is too much of a jump in differences. Your comparison should be at least 2 pages in length and is an informal paper not requiring a particular writing format. You will need to observe your subjects for a combined total of at least 2 hours. A verification form will also be turned verifying your observation time signed by someone in authority at the place you choose to do your observation. Verification forms can be found on the PSYC DWEEB website under the PSYC 2103 page under the observation paper tab. This will be due by the last day of class.

This project is a supplemental learning requirement that is an expected part of the completion of this class, but DOES NOT add points to your final grade. However, failure to complete this project will result in lowering your final grade point total by 40 points.

Grading Breakdown:

Your final grade will be the average of the following grades: (revised 4/24/13)

3 Tests & Final (worth up to 100 points each)	up to 400 points	684 - 765 = A
11 Exercises (worth up to 180 points)	up to 165 points	608 - 683 = B
Genogram Project (worth up to 200 points total)	up to <u>200 points</u>	531 - 607 = C
Total # points possible:	765 points	455 - 530 = D
		454 points or below = F

Supplemental Learning Requirement (final average point deduction (40) if not completed)

Extra Credit:

I normally do not offer extra credit in this class. If extra credit is offered, it will be announced to and offered to the entire class, not on an individual basis

Mid-term grade:

After 6 weeks of class I will enter a midterm grade on Banner. You will be able to access this just like final grades at the end of the semester in order to better determine if you need to change any of your strategies, or drop a class before March 4th, which is the last day to drop a class and receive a W. **IMPORTANT:** The grade entered only has to account for 20% of your total semester grade so please do not take this as an opportunity to ***coast*** for the rest of the semester as up to 80% of your grade may not have yet been determined.

Class evaluations:

Class evaluations at NGCSU are now conducted on-line through Banner. **Evaluation of the class is considered a component of the course and students will not be permitted to access their course grade until the evaluation has been completed.** The evaluations will be accessible beginning one week prior to Final Exam week. Specific instructions will be made available when the surveys are activated.

Advisement / Major Change

In an effort to improve academic advising at NGCSU, students are asked to complete an evaluation survey of their advisement experience each semester. This survey will become active shortly after the Spring advisement/registration period later in the semester. The survey is administered electronically through Banner using each students identified major. Due to federal regulations pertaining to financial aid, Banner will not register a change of major request after the drop/add period. In order to ensure the most accurate data possible, please check your Banner information and make sure that your major is listed properly. If it is not or if you have decided to change your major, you will need to submit your change request before the end of drop/add.

PSYC 2103 SPRING 2013 CLASS AND ASSIGNMENT SCHEDULE

(Revised 1/31/13)

Section 1: Physical Development

January	8	Intro to Class, Chapter 1
	10	Chapter 1 & 2
	11	<i>Drop-Add ends.</i>
	15	Genogram Project Discussion
	17	Chapter 1 & 2
	21	<i>Martin Luther King Jr. Holiday</i>
	24	Chapter 3 & 4
	29	cancelled
	31	Chapter 4 & 5
	February	4
5 & 7		Chapter 5
12		<u>TEST # 1</u>

Section 2: Cognitive Development

February	14	Chapter 6 & 7 (do not need to read all of Chapter 6. Only parts will be used in Section 1 & 2)
	19	Chapter 8 & 9
	21	Chapter 9 & 10
	26 - 28	Chapter 10
March	4	<i>Last day to drop with a W</i>
	5	<u>TEST # 2</u>

Section 3: Psychosocial Development (Part 1)

March	7	Chapter 11
	12	“ “
	14	Chapter 12
April	18 – 22	Genogram Project due
	26 & 28	<i>Spring Break</i>
	2	Chapter 12
	2	Chapter 13
	4	<u>TEST # 3</u>

Section 4: Psychosocial Development (Part 2)

April	5 – 8	<i>Summer / Fall Registration</i>
	9 - 11	Chapter 14
	16	Chapter 15
	18	Chapter 16
	23 & 25	Chapter 17
	25	<u>Observation paper due</u>
	30	8 – 10 a.m.

The above schedule is subject to change. If changes occur you will be given a new schedule.

Syllabus Acknowledgement

By signing this form, I do verify that I have read and understand the syllabus for
Mr. Roop's Spring 2013 PSYC 2103 class

Student name

Student ID #

Date